The Official Gazette
(EXTRAORDINARY)
OF GUYANA

Published by the Authority of the Government

GEORGETOWN, FRIDAY 7TH FEBRUARY, 2025

TABLE OF CONTENTS **PAGE**

FIRST SUPPLEMENT

LEGAL SUPPLEMENT

A. ACTS — NIL

B. SUBSIDIARY LEGISLATION —
REQUIREMENTS No. 3 of 2025 – The Civil Aviation (Amendment) Requirements for Air Operator Certification and Administration 2025…53

C. BILLS — NIL

GEORGETOWN, Demerara – Printed and Published every Saturday and on such Extraordinary Days as may be directed by the Government by Guyana National Printers Limited, 1 Public Road, La Penitence, Greater Georgetown.

THE OFFICIAL GAZETTE 7TH FEBRUARY, 2025
LEGAL SUPPLEMENT — B

GUYANA No. 3 of 2025

REQUIREMENTS

Made Under

THE CIVIAL AVIATION ACT 2018

(Act No. 21 of 2018)

IN EXERCISE OF THE POWERS CONFERRED UPON THE GUYANA CIVIL AVIATION AUTHORITY BY SECTION 142 OF THE CIVIL AVIATION ACT 2018, THE GUYANA CIVIL AVIATION AUTHORITY PRESCRIBE THE FOLLOWING REQUIREMENTS:

Citation. 1. These Requirements, which amend the Civil Aviation Requirements for Air Operator Certification and Administration 2024, shall be cited as Civil Aviation (Amendment) Requirements for Air Operator Certification and Administration 2025.

Amendment of Requirements. 2. The provisions of the Civil Aviation Requirements for Air Operator Certification and Administration 2024 listed in the first column of the table in the Schedule are amended in the manner as specified in the corresponding entry in the second column of the table.

SCHEDULE

PROVISIONS	HOW AMENDED
Paragraph 9.1.1.7	Substitute for paragraph (b) the following - "(b) The Authority shall issue an AOC which shall contain: a) the State of the Operator and the issuing Authority; b) the number of the AOC and its expiration date; c) the operator's registered name, and trading name (if different), and address of the principal place of business; d) the date of issue and the name, signature and title of the Authority representative; e) the principal place of operation, telephone and fax details, including the country code, and emails; f) the contact details such as telephone and fax numbers, including the country code, and the email address of the operational management to be contacted without undue delay;

	g) a controlled document containing the contact details include the telephone and fax numbers, including the country code, and the email address; h) the reference to the civil aviation regulations; i) the issuance date of the AOC in the format of dd-mm-yyyy; j) the title, name, and signature of the Authority's representative; and k) the official stamp or seal of the Authority may be applied on the AOC.
Paragraph 9.2.2.5	In paragraph (c) substitute for the words "1) Fuel and oil records." the words "(3) Fuel and oil records." Insert immediately after paragraph (d) the following - "(e) Each operator shall retain fuel and oil records for at least ninety (90) days."
Paragraph IS 9.2.3.2 (a)	Insert immediately after subparagraph (6) the following - "(7) The agreement summary of an Article 83 bis agreement shall be accessible to a civil aviation safety inspector, in determining which functions and duties are transferred by the State of Registry to the State of the Operator under the agreement, when conducting surveillance activities such as ramp checks; *Note.— Guidance for the civil aviation safety inspector conducting an inspection of an aeroplane operated under an Article 83 bis agreement is contained in the Manual of Procedures for Operations Inspection, Certification and Continued Surveillance (Doc 8335)* (8) The agreement summary shall be transmitted to ICAO together with the Article 83 bis Agreement for registration with the ICAO Council by the State of Registry or the State of the Operator. *Note.— The agreement summary transmitted with the Article 83 bis agreement registered with the ICAO Council contains the list of all aircraft affected by the agreement. However, the certified true copy to be carried on board will need to list only the specific aircraft carrying the copy.*

	(9) The agreement summary should contain the information in ICAO Annex 6, Part III, Appendix 6 for the specific aircraft and should follow the layout of Appendix 6, paragraph 2."
Paragraph IS 9.3.1.2 (d) (b) (iii)	Substitute for paragraph (iii) the following - "(iii) operating instructions and provide information on aircraft climb performance with all engines operating to enable the pilot-in-command to determine the climb gradient that can be achieved during the take-off and initial climb phase for the existing take-off conditions and intended take-off technique. This information should be based on the aircraft manufacturer's data, or other data acceptable to the Authority."
Paragraph 9.3.1.3.1 (a)	Substitute for the words "State of the Operator", wherever they appear, the word "Authority".
Paragraph 9.3.1.7.1 (a)	Substitute for the words "State of the Operator" the word "Authority" Substitute for the word "helicopter", wherever it appears, the word "aircraft".
Paragraph IS 9.3.1.30	Renumber paragraph (a) as 9.3.1.31 (e). Renumber paragraph (b) as IS 9.3.1.31 with the following heading – "FLIGHT SAFETY DOCUMENTS SYSTEMS"
Paragraph 9.3.1.31	Insert immediately after paragraph (d), the following: "(e) A person shall not use recordings or transcripts of CVR, CARS, Class A AIR and Class A AIRS for purposes other than the investigation of an accident or incident as per Annex 13, except where the recordings or transcripts are: (i) related to a safety-related event identified in the context of a safety management system; are restricted to the relevant portions of a de-identified transcript of the recording; and are subject to the protections accorded by Annex 19; (ii) sought for use in criminal proceedings not related to an event involving an accident or incident investigation and are subject to the protections accorded by Annex 19; or (iii)used for inspections of flight recorder systems as provided in Section 6 of Appendix 4.

	Note.— Provisions on the protection of safety data, safety information and related sources are contained in Appendix 3 to Annex 19. When an investigation under Annex 13 is instituted, investigation records are subject to the protections accorded by Annex 13. (f) A person shall not use recordings or transcripts of FDR, ADRS, Class B and C AIR, and Class B and C AIRS for purposes other than the investigation of an accident or incident as per Annex 13, except where the recordings or transcripts are subject to the protections accorded by Annex 19 and are: (i) used by the operator for airworthiness or maintenance purposes; (ii) used by the operator in the operation of a flight data analysis programme; (iii)sought for use in proceedings not related to an event involving an accident or incident investigation; (iv)de-identified; or (v) disclosed under secure procedures. *Note.— Provisions on the protection of safety data, safety information and related sources are contained in Appendix 3 to Annex 19.* (g) The operator shall ensure that a flight safety documents system in which all documentation associated with the flight safety programme, including the published standards, procedures and guidance for flight safety personnel, the means of advising company personnel of safety-related information or recording/documenting safety information, is produced, disseminated, completed and maintained in a standardized manner."
New Paragraph IS 9.3.1.31	Insert immediately after paragraph 9.3.1.31 the following - "IS 9.3.1.31 FLIGHT SAFETY DOCUMENTS SYSTEM Guidance in the preparation of a flight safety documents system may be found in ICAO Annex 6. The information contained therein deals with the following topics. (i) Organization of the system; (ii) Validation of the system's components; (iii)Design of the documentation; (iv)Deployment or dissemination of the documentation; and (v) Amendment of the documentation."

Paragraph 9.3.1.2 (h)	Insert as subparagraph (h) (3) the following - "The method for establishing the minimum flight altitudes shall be approved by the Authority.".
Paragraph 9.4.1.4 (a)	Delete immediately after the word "concerned" the words ", containing" and substitute with the words ". The design of the manual shall observe Human Factors principles and shall contain".
Paragraph 9.4.1.12 (a)	Insert immediately after the full stop the following - "The design and application of the operator's maintenance programme shall observe Human Factors principles.".

Made this 7th day of February, 2025.

Director-General
For the Civil Aviation Authority